

Restore the iPad

- 1) **Set Up Passcode:** Since your iPad was reimaged, you will be prompted to set up a new Passcode.
- 2) **Log Into Wifi:** Settings > Wi-Fi > **WCSD** > Log in
 - Username: student\firstname.lastname
 - Password: Student ID Number (lunch number)
 - Accept the Verification. A check mark will appear next to WCSD.
- 3) **Log Into iCloud:** Settings > iCloud > Log in with your Apple ID (your personal email and password).
 - If you are prompted to Merge With iCloud, tap Merge.
 - You may also be asked if you will Allow iCloud To Use Your Current Location. Say Yes.
- 4) **Turn on Find My iPad:** Settings > iCloud > Turn On "Find My iPad"
- 5) **Turn on iCloud Backup:** Settings > iCloud > Storage & Backup > iCloud Backup > Turn it On
- 6) **Turn on Pages iCloud:** Settings > Pages > Use iCloud > Turn it On
- 7) **Turn on Keynote iCloud:** Settings > Keynote > Use iCloud > Turn it On
- 8) **Set Up School Email:** Settings > Mail, Contacts, Calendars > Add Account > Google
 - Name: Your First and Last name
 - Email: firstname.lastname@student.walton.k12.ga.us
 - Password: Student ID Number (lunch number)
 - Description: School Gmail or School Email
 - Tap Next. Tap Save
 - Click on the Mail App at the bottom of the screen to make sure you can see your school email.
 - *Remember you can only email students and staff within the county, not outside the county.*
- 9) **Turn On Notability iCloud:** Notability **App** > Tap on the Settings Gear Icon > iCloud > Turn It On
 - If you do not see the Gear icon at the bottom of the screen, tap on the icon in the upper-left hand corner of the screen. If you do not see the iCloud option, look on the list on the left-hand side of the screen.
- 10) **Importing Notability files from Google Drive:** You can choose to leave your files in Google Drive or import them back into Notability. If you want to move them, follow these directions.
 - Notability App > Settings Gear Icon > Manage Accounts > Google Drive > Log In
 - Log in using the email address you used to back up your files to Google Drive. If you used your school email, here is a reminder how to log in.
 - Email: firstname.lastname@student.walton.k12.ga.us
 - Password: Lunch number
 - Tap the Sign In button
 - You will be redirected to the blue cloud page. Sign in again on this screen:
 - Change Domain to Student
 - User Name: firstname.lastname
 - Password: Lunch number
 - Tap "Login". If you get a window pop up asking you about the app, click "Accept".
 - Choose "Close" in the upper right-hand corner of the window.
 - In the upper right-hand corner, tap on the icon that looks like rectangle with an arrow in it. From the drop-down menu, choose Google Drive. Choose the file or files you want to import. Tap on the Import Google Drive button. You will get a little message pop up that says "This Will Import # Notes From the Folder/." Tap Import.
 - If you are not seeing your Notability files, download the Google Drive app and log in. If you do not see your files in Google Drive, you may have saved them under a different login. If you have a personal Gmail address, try logging into Google Drive with that address. If you see them, go back to Notability and log in using your personal Gmail address.
- 11) **Set Up iPad Lock Screen:** Instructions are on the back of this page.
- 12) **Download Apps from Apple Store:** Apple Store>Purchased (bottom of the screen) > Tap on the apps you want to install on your iPad.

How to Make a Keynote Slide for iPad Lock Screen

It is important that you have your name on your lock screen in case your iPad gets misplaced. Someone can quickly identify your iPad if your name is on the screen.

- 1) Save a photo you want to use for your Lock Screen to your Camera Roll.
- 2) Open the Keynote App.
- 3) Click on the + button to start a new presentation. Choose **Create Presentation**.
- 4) Tap any slide.
- 5) Tap on the photo icon on the picture.
 - A **Photo** menu will appear.
 - Choose a photo to put on the slide.
- 6) Tap the **Double-tap to edit** box.
 - The keyboard will appear. Type your first and last name on the slide.
 - Edit the text by clicking on the paintbrush in the upper right-hand corner of the screen.
- 7) Once you have your slide ready, click on the play icon.
- 8) Take a screen shot of the slide, and then follow the directions for creating a Lock Screen.

How to Set Up iPad Lock Screen

- 1) Create a photo with text (their first and last name) using apps like Notability, Keynote, PicCollage, or similar app and save it to their iPad Camera Roll.
- 2) Go to the iPad **Photos**, and open up the photo.
- 3) In the upper right-hand corner of the screen, there is an icon that looks like a box with a right arrow in it. Tap on that icon.
- 4) Next tap on the **Use As Wallpaper** icon.
- 5) Edit the photo by placing your finger or stylus on the photo and panning or zooming it in/out.
- 6) Next select **Set Lock Screen**